



(BOYS HOSTEL)
SHRI RAM COLLEGE OF COMMERCE
University of Delhi, Maurice Nagar, Delhi – 110007
Phone: 27667549, 27667905 ▪ Fax: 27666510
Website: www.srcc.edu ▪ email: warden.bh@srcc.du.ac.in

SRCC/BH/2023-24/10

Date: 02.08.2023

Admission Guidelines for the A.Y. of 2023-24 (UG & PG)

1. Availability of Accommodation:

1. There are approximately **145 seats** available across the courses & semesters.
2. All the rooms are double seated and some are tripling seated which may be single seated depending on Covid-19 Guideline issued by appropriate authority.
3. Seats are distributed appropriately among different courses & semesters.
4. Allocations/Reservations of seats for various categories, as approved by the University of Delhi, shall be strictly followed. However, the OBC candidates are treated as general candidates for the purpose of Hostel admission as per norms of the University.

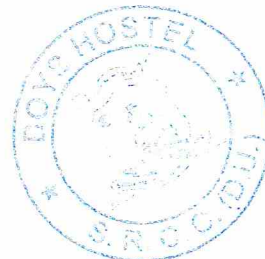
2. Eligibility Criteria for New admission / Re-admission of Undergraduate:

1. Student who has taken admission to the College is eligible for Hostel Accommodation will be based purely on the merit of marks obtained in the qualifying examination(s).
2. Either of the parents of applicant must not be residing nor having a job assignment in the National Capital Territory of Delhi region at the time of admission.
3. Students whose parents reside in the National Capital Territory (NCT) of Delhi, Faridabad, Gautambudha Nagar (NOIDA), Gurugram, Ghaziabad, Sonipat, Bahadurgargh and Bagpat are **not eligible for admission to the Hostel**.
4. The applicants whose parents have job assignment in the NCT of Delhi are also **not eligible for admission to the Hostel**.
5. **The applicants who seek admission in 2nd year and 3rd year who failed to have the 70 % attendance in classes in the previous academic session will not be allowed to get admission / re-admission in the Boys Hostel.**

3. Rules and Conditions:

1. The applicants has to submit fully filled application form together with the required documents (please refer to check list) by the due date.
2. Admission will be granted in order of merit of candidate under respective category.

S. Prakash



3. In case of tie the following will be basis of tie breaker for admission to hostel in the given order:
 - a) Marks of English/Hindi in class 10th.
 - b) Overall Marks of 10th Class.
 - c) Distance.
 - d) Date of Birth.
4. Deposit the fee within the stipulated time period.
5. Admission to the Hostel cannot be claimed as a matter of right.
6. All applicants are considered afresh and a student has to go through all the formalities applicable to a new admission.
7. Incomplete forms will be summarily rejected.

4. Admission Formalities:

1. The selected applicants have to produce all the original documents (excepts those which have been submitted in the college at the time of admission) to the Hostel office for obtaining fees slip.
2. He must accompany with either of the parents and/or the local guardian.

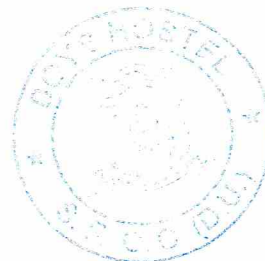
5. Documents Required

1. Completed form: A, B and C.
2. Proof of present residence: Attested copy of ration card or equivalent document.
3. Self-attested copy of relevant documents:-
 - i. Marks Sheet of qualifying exam
 - ii. Proof of CUET score (normalized)
 - iii. For 2nd year - Mark sheet of 1st semester.
 - iv. For 3rd year - Mark sheet of 3rd & 4th semester.
 - v. Category Certificate (if applicable).
 - vi. College Admission Fee Slip.
4. Address proof of Local Guardian.
5. Annexure-III on a stamp paper/affidavit.

6. Check List

1. Completed form: A, B and C.
2. Proof of present residence: Attested copy of ration card or equivalent document.
3. Self-attested copy of relevant documents:-
 - i. Marks Sheet of qualifying exam:
 - ii. Proof of CUET score (normalized)
 - iii. For 2nd year - Mark sheet of 1st semester.
 - iv. For 3rd year - Mark sheet of 3rd & 4th semester.
 - v. Category Certificate (if applicable).
 - vi. College Admission Fee Slip.
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S. Srabati



7 Fees Structure

Sl. No.	Heads	Amount (In Rs.)
I	<u>Annual Fees</u>	
1	Admission Fee	100.00
2	Utensils, Furniture & Sanitation Fees	2,200.00
3	Hostel Union & Magazine Fees	1000.00
4	Common Room Fee	600.00
5	Property / House Taxes	2,000.00
6	Maintenance & Up gradation	4,500.00
7	Garden Fees & Up keeping Fees	2,200.00
8	Hostel Development Fees	4,000.00
9	Room Rent Fees	2,500.00
10	Contingency Fees	3,000.00
11	Hostel Security & Housekeeping Fees	11,300.00
12	Establishment Fee	10,050.00
13	Student Activity Fees	2,000.00
Total (A)		45,450.00
II	<u>Security and advance</u>	
14	Electricity & Water Fees	2,400.00
15	Mess Security & Caution Money Fee	5,000.00
16	Mess Advance Fees (to be adjusted in mess bill of the following year)	5,000.00
Total (B)		12,400.00
Total Fees paid at the time of Admission (A+B)		57,850.00

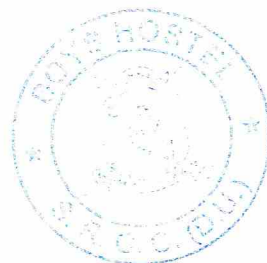
Note: In addition to these fixed charges Electricity & Water bill to be paid on actual basis.

Annual Fees: Subject to revision.

Additionally: Physically handicapped students are exempted from payment of Hostel fees

as per University of Delhi Guideline.

S. Raich



8. Mess Charges

Charges per month will be according to the actual mess expenditure incurred.

9. Mess Rebate

- Residents who wish to apply for Mess Rebate must give a written application to the Warden office at least two working days in advance.
- A resident who is away from the Hostel and does not take food in Dining hall for a minimum period of 07 consecutive days, will be given mess rebate at the rate of Rs. 50/- per day as desired by Hostel Union, provided he informs in advance and in writing to the Hostel office.
- Rebate will not be given for a period of less than 07 days of absence. In such case, the resident will have to bear the mess charge in full.
- Rebate can be availed of maximum 25 days in an Academic Year.

10. Admission Withdrawal/Cancel Charges:

- If admission is withdrawal/Cancelled by resident within 10 days:
 1. Full amount refunded after deducting Rs.5, 000.00.
 2. Actual Mess expenses of resident.
 3. Actual water and electricity charges.
- If admission is withdrawal/Cancelled by resident after 10 days:

Annual charges will not be refunded. However, Monthly Room charges and Contingency charges will be released only up to the month in which withdrawal is sought.
- In case of withdrawal, the refund is calculated from the date of the written application's submission to the Warden for the withdrawal of admission.

11. Students are advised to refer to Hostel Prospectus (2021-22) uploaded on College website for detailed information.



Dr. Surya Prakash
Warden

