



श्री राम कॉलेज ऑफ़ कॉमर्स
SHRI RAM COLLEGE OF COMMERCE

दिल्ली विश्वविद्यालय, मौरिस नगर, दिल्ली ११०००७

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SRCC/AD-144/2023

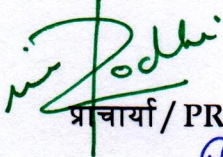
September 18, 2023

कार्यालय आदेश
OFFICE ORDER

उपस्थिति प्रस्तुत करने के संबंध में
REGARDING SUBMISSION OF ATTENDANCE

For addressing several issues related to class attendance, following recommendations of the Attendance Monitoring Committee are hereby notified to be implemented with immediate effect:

1. All Faculty members must submit their attendance by 3rd of every month through the SmartProf Application. Faculty members who require assistance on the digital interface of the SmartProf Application must submit request for the same to the Principal's Office within the first week of the Semester.
2. Students must check their attendance record on SmartProf periodically and report discrepancies, if any, to the concerned faculty member(s).


प्रिन्सिपल / PRINCIPAL
