



श्री राम कॉलेज ऑफ़ कॉमर्स SHRI RAM COLLEGE OF COMMERCE

दिल्ली विश्वविद्यालय, मौरिस नगर, दिल्ली ११०००७

दूरभाष : 27667905, 27666519

वेबसाइट : www.srcc.edu • ईमेल : principaloffice@srcc.du.ac.in

SRCC/AD//2026

September 21, 2026

Notice

Re-registration Form for Improvement/ER Cases (Only for B.Com(H) students)

Students seeking to **improve their grades in IA/CA/Practical Component** of a subject may re-register for improvement, subject to their eligibility under the relevant **University of Delhi Notifications**:

- CNC-II/093/1(22)/2022-23, dated 10.02.2023
- CNC-II/093/1/2025/308, dated 01.09.2025
- Ref. No. Exam. VII/[Conduct]/01, dated 06.03.2023

As per **Ordinance IX (2)**, improvement of marks in a course/paper is permitted only in the **immediately succeeding Odd/Even Semester**. However, students awarded an **"Essential Repeat (ER)"** may be allowed to appear for the paper and improve its components until they pass the course/paper, as per the applicable University rules.

Students are advised to note the following:

1. Carefully read the relevant University notifications and ensure eligibility before applying.
2. **A separate Google Form must be submitted for each subject/paper.**
3. Submit the form carefully as the data shall be forwarded to the **University of Delhi**.
4. **Fee link** <https://srcc.edu/student-payment#no-back-button> (Process for - Under Examination Fee)
5. **Last Date for Submission:** 30.09.2026 by 12:00 midnight

Google Form: [<https://forms.gle/AA929cYR6c5CMK9A>]

The above University notifications are attached for reference.

Manpreet

Ms. Manpreet Sharma
(TTC commerce)



Aruna Jha

Prof. Aruna Jha
(Vice Principal)

UNIVERSITY OF DELHI

CNC-II/093/1(22)/2022-23/
10th February, 2023

NOTIFICATION

Addition to Ordinance VIII

[EC Resolution No. 60-1/ (60-1-13) dated 03.02.2023]

Following addition be made to the Ordinance VIII (VIII-F) of the Ordinances of the University:

Add the Following:

Assessment pattern of Courses based on Under Graduate Curriculum Framework – 2022 to be implemented from the Academic Year 2022-2023.

1. The assessment pattern that shall be adopted for the purpose of assessment of courses that have been approved by the Competent Authorities under the UGCF 2022 shall be as follows:
 - (a) In any course where 01 credit is attributed to 'Tutorial', an objective assessment process has to be developed as a credit earned by a student in a course will eventually lead to its deposition in the Academic Bank of Credit of such student. Therefore, it is imperative that each credit earned by a student is adequately assessed and recorded accordingly.
 - (b) In view of the above, the components of Tutorial have been listed so that at least some of these activities (listed at point no. 3 below) may be picked up by a student, in consultation with the teacher, as per rules devised for this purpose. The activities conducted shall be assessed through continuous assessment.
 - (i) Some of the activities that may be done as component of tutorials are as follows:
 - Literature review
 - Book review
 - Movie review
 - Project activity (group)
 - Research cum presentation
 - Creative Writing/Paper writing
 - Group discussion
 - Problem Solving exercises

- Any creative production (may be done in a group)
 - Innovative Project
 - Any other scholastic work related to application of conceptual understanding of the subject.
- (ii) Further, out of forty marks allocated for Continuous Assessment of tutorial, five marks shall be for attendance, which shall be distributed as follows:
- | | | |
|----|--|-----------|
| a. | More than 67% attendance but less than 70% attendance | – 1 mark |
| b. | More than 70% attendance but less than 75% attendance | – 2 marks |
| c. | More than 75% attendance but less than 80 % attendance | – 3 marks |
| d. | More than 80% attendance but less than 85% attendance | – 4 marks |
| e. | More than 85 % attendance | – 5 marks |

There shall **not** be marks for attendance in Continuous Assessments for practical.

2. (i) Internal Assessment (IA) shall consist of marks secured in class tests, assignments/ presentations and attendance. For instance, for an Internal Assessment of 25 marks, Class tests shall comprise of 10 marks, Assignments/Presentations shall comprise of 10 marks and attendance shall be for 5 marks. Similarly, for IA of 30 marks, 6 marks shall be for attendance, 12 marks for class test and 12 marks for Assignments/Presentations.

- (ii) Six marks for attendance shall be distributed as follows:

- | | | |
|-----|--|-------------|
| (a) | More than 67% attendance but less than 70% attendance | – 1.2 mark |
| (b) | More than 70% attendance but less than 75% attendance | – 2.4 marks |
| (c) | More than 75% attendance but less than 80 % attendance | – 3.6 marks |
| (d) | More than 80% attendance but less than 85% attendance | – 4.8 marks |
| (e) | More than 85 % attendance | – 6.0 marks |

3. (i) To make Internal Assessment and Continuous Assessment fair and reasonable, it is necessary to strengthen the Monitoring Committee for Internal Assessment in every College, constituted as per clause 5 (ii) of Ordinance VIII-E of the Ordinances of the University. This Committee shall be responsible for the entire process of Internal Assessment in the College, including redressal of grievances, if any. The same Committee shall also look into the process of Continuous Assessment and redress grievances, if any.

- (ii) A student who is discontent with the decision taken by the Monitoring Committee for Internal Assessment of the College, with respect to the grievance submitted by him/her relating to Internal Assessment/Continuous Assessment, may file an appeal before an appellate body consisting of the Principal of the College, the Teacher-in-charge of the department/senior faculty member, the concerned teacher

who has assessed the aggrieved student and shall be chaired by the Nominee of Dean of Colleges or Director South Delhi Campus, under whose jurisdiction the concerned College falls.

4. The theory examination and internal assessment shall be a cumulative assessment of the teaching-learning done in the theory as well as tutorial classes.
5. The assessment pattern for courses of different credit distributions is provided in **Table – 1**.
6. Practical marks for courses of total four credits, shall comprise of
 - (i) continuous evaluation (25%),
 - (ii) end term practical examination (50%) and
 - (iii) viva-voce (25%).

Practical marks for courses of total two credits shall comprise of

- (i) continuous evaluation (25%),
 - (ii) end term practical /written exam (50%) and
 - (iii) viva-voce (25%)
7. The variance of the total marks in various combinations of LTP structure shall be aligned with the help of “weighted average” calculated through an appropriately devised formula for conversion of marks to grades.
8. “The attendance requirement for continuous mode of assessment shall be as per Ordinance VII of the Ordinances of the University”.
9. To enable students to improve their grades, the following may be adopted:

Grade obtained in the course/paper	Grade obtained in Theory	Grade obtained in Practical/ Tutorial	Re-register	Course of action to improve the Grade
F	Not Satisfied*	Satisfied	No	To appear in end term theory exam of that course/paper for Essential Repeat
More than F	Not Satisfied*	Satisfied	No	To appear in end term theory exam of that course/paper for improvement
More than F	Not Satisfied (IA marks satisfied)	Satisfied	No	To appear in end term theory exam of that course/paper for improvement
More than F	Not Satisfied including IA	Satisfied	Yes	To attend the course and appear for IA and end term theory examination for improvement
More than F	Satisfied	Not Satisfied*	Yes	To attend the course and appear in both theory and practical examinations, along with their CA and IA for improvement.

F	Satisfied	Not Satisfied*	Yes	To attend the course and appear in both theory and practical examinations, along with their CA and IA for Essential Repeat.
F	Not Satisfied*	Not Satisfied*	Yes	Attend the course and appear in both theory and practical examinations, along with their CA and IA for Essential Repeat.

*Not satisfied indicates Grade below the passing marks prescribed for theory/practical.

10. The final percentage of marks (%) for the students graduating from 2022-2023 shall be calculated as Grand CGPA (Cumulative Grade Point Average) multiplied by a factor of 10.

TABLE-1

Total Credits	L	T	P	End term Theory Exam marks	Internal Assessment (IA) marks	Total of theory exam and IA	Duration of theory exam	Tutorial	Practical marks					Grand Total marks
									CA	CA	End term practical/ written exam	Viva-voce	Total	
4	3	1	0	90	30	120	3 hours	40	0	0	0	0	0	160
4	3	0	1	90	30	120	3 hours	0	10	20	10	40	40	160
4	0	0	4	0	0	0	NA	0	40	80#	40	160	160	160
4	1	0	3	30	10	40	1 hour	0	30	60	30	120	120	160
4	2	0	2	60	20	80	2 hours	0	20	40	20	80	80	160
2	1	0	1	30	10	40	1 hour	0	10	20**	10	40	40	80
2	0	0	2	0	0	0	NA	0	20	40**	20	80	80	80
2	2	0	0	60	20	80	2 hours	0	0	0	0	0	0	80

#In case there is no end term Practical examination for any 4 credit course, which has only Practical component, this mark shall be added to Continuous Assessment of the Practical and the total of the CA for Practical shall be 120.

****In case of courses of two credits which have practical component, either there shall be end term Practical Examination or end term written examination.**

CA - Continuous Assessment

IA - Internal Assessment

Yousuf Ali
REGISTRAR

UNIVERSITY OF DELHI

CNC-II/093/1/2025/308
01.09.2025

NOTIFICATION

Addition to Ordinance VIII & IX
[EC Resolution No. 7-34 dated 23.05.2025]

In continuation to the Notification No. CNC-II/093/1(22)/2022-23/ dated 10.02.2023, following is notified with regard to the cumulative improvement of marks by the Students under UGCF :

- a. (i) A student who has passed in a course/paper in an earlier semester, but wishes to improve the marks of both the theory (written exam marks) and Internal Assessment (IA) but excluding the attendance component of the IA, may be allowed to carry forward their previous attendance marks of IA and improve upon the rest of the two components i.e. Class Test and Assignment by re-registering for the course/paper and learning through self-study mode.
- (ii) To 'Re-register' for a course/paper means to formally inform the College authority by a student of his/her intent to improve a course/paper. College may create a proforma /Google Form to seek such information from the students and may charge a very nominal fee (maximum Rs. 100/-) to systematize the process.
- b. To overcome the issue of overlapping of the classes of the current semester and that of the class timings of the course of an earlier semester which a student wishes to improve the marks cumulatively, the following are proposed as per the deliberations:
- (i) Holding of classes of such students from 6 to 8 pm OR on Saturdays or Sundays or both the days
- (ii) In case of less number of students who wish to improve the marks of a course/paper in a College, Colleges can cluster together and hold classes of such course(s)/paper(s).
- (iii) Faculty members of the College who take classes for these students at the timing or days mentioned in point 4. (b) (i) may be paid honorarium as per norms of the University if they take such classes over and above their prescribed workload in the College. However, a faculty member may be permitted to teach a maximum of four credits in a semester for such students.
- c. For the sake of avoiding any confusion whatsoever, it is reiterated that as per Ordinance IX (2), improvement of marks obtained in a course/paper can be made in the immediately succeeding odd/even semester only. However, if a student has got an 'Essential Repeat' in a course/paper in the relevant semester, he/she may be allowed to appear for that paper and improve the components of that paper till the time he/she passes that course/paper. For instance, if a student fails in a course of semester I, he/she has to repeat in semester III, but if he/she again fails in that course/paper in semester III, then he/she shall be allowed to appear again in semester V.

Handwritten signature
34/12

REGISTRAR



UNIVERSITY OF DELHI

Ref. No. Exam.VII/(Conduct)/01

Dated: 06.03.2023

NEP-UGC 2022-GUIDELINES

1. The entire evaluation process for Ability Enhancement Course (AEC), Skill Enhancement Course (SEC) & Value Addition Course (VAC) papers shall be undertaken by each college where the AEC/SEC/VAC are being taught and the teacher responsible for the conduct of learning of the AEC/SEC/VAC shall be responsible for the evaluation.

The Examination of the Ability Enhancement Course (AEC), Skill Enhancement Course (SEC) & Value Addition Course (VAC) papers studied under the Cluster Colleges, shall take place at the College of admission/enrollment. The answer-scripts of these papers shall be evaluated at the Cluster College and the awards will be provided to the College of admission/enrollment for further upload on the Samarth Portal.

2. There shall be no REVALUATION in respect of Ability Enhancement Course (AEC), Skill Enhancement Course (SEC) & Value Addition Course (VAC) papers as these papers are evaluated by the teachers who taught the said papers. However, Examination Wing may allow rechecking in these papers as per prescribed procedure and payment of requisite fee.
3. The General Elective Courses offered by the department will be taught by teachers of the same department. A student admitted in a particular programme offered by a department can opt for General Elective Courses offered by other department, for example, a student admitted under B.A. (Hons) History / B.A. (Programme) with History as one discipline cannot opt for any General Elective Courses offered by Department of History.
4. A student who appears in an odd-semester examinations or who was eligible to appear in the odd semester examinations but remains absent in any or all the papers of the said semester, shall move on to the next even semester irrespective of his/her result in the said examinations provided examination form for both the odd and even semester examination is duly submitted and requisite fee paid by the candidate.
5. Student who do not fulfill the promotion criteria mentioned above shall be declared fail in the promotion examination of the academic year concerned. However, they shall have the option to retain the marks in the papers in which they want to retain.
6. A student who wants to re-appear for improvement in marks in a paper prescribed for semester I/III/V/VII may do so only in the semester examinations to be held in November/December. A student who wants to re-appear for improvement in a paper prescribed in semester II/IV/VI/VIII may do so only in the examinations to be held in May/June.

7. A student may re-appear in any theory paper prescribed for a semester, on foregoing in writing her/his previous performance in the appear/s concerned. This can be done in the immediate subsequent semester examination only (for example, a student re-appearing in paper prescribed for semester I examination may do so along with subsequent semester III examination and not along with papers for semester V).
8. A candidate who has cleared examinations of Part-3 (Semester- V & VI) /Part-4 (Semester- VII & VIII) may re-appear in any paper of V/VII or VI/VIII semester only once, at the immediate subsequent examinations on foregoing in writing her/his previous performance in the paper/s concerned, within the prescribed span period.

Note: The candidate of this category will not be allowed to join any post-graduate courses.

9. In the case of re-appearance in paper, the result will be prepared on the basis of candidate's current performance in the examinations.
10. The awards of the Practical/Tutorial/Internal Assessment shall be uploaded on the Samarth Portal as per the marks distribution table below: -

Practical	Credit	Maximum Marks
	1	40
	2	80
	3	120
	4	160
Tutorial	Credit	Maximum Marks
	1	40
Internal Assessment	Credit of Theory Paper	Maximum Marks
	1	10
	2	20
	3	30

Duration of end semester theory examinations of subjects shall be as per the following Table:-

Credit	Duration of end term theory examinations
1	1 Hour
2	2 Hour
3	3 Hour

11. There shall be no supplementary examinations.

- 12. Letter Grades and Grade Points-** A student who becomes eligible for the certificate/diploma, or Bachelor's degree as per Ordinance IX, 12(1). Such a student shall be categorized on the basis of the combined result of semester I to semester II/IV/VI/VIII examination under NEP-UGCF-2022 on a 10-point grading system with the following Letter Grades as given below:

Letter Grade	Grade Points
O (Outstanding)	10 (TEN)
A+ (Excellent)	9 (Nine)
A (Very Good)	8 (Eight)
B+ (Good)	7 (Seven)
B (Above Average)	6 (Six)
C (Average)	5 (Five)
D (Pass)	4 (Four)
F (Fail)	0 (Zero)
Ab (Absent)	0 (Zero)

13. Passing/Promotion Criteria

- A Student shall be eligible for promotion from Part-1 to Part-2 of the Course provided S/he has passed at least 50% papers of Semester-I and Semester-II taken together.
 - Similarly, a student (irrespective of the Part-1 results) shall be eligible for promotion from Part-2 to Part-3 of the course provided s/he has passed 50% papers of Semester III and IV taken together.
 - Similarly, a student (irrespective of the Part-1 and Part- 2 results) shall be eligible for promotion from Part-3 to Part-4 of the course provided s/he has passed 50% papers of Semester V and VI taken together.
 - Students who do not fulfill the promotion criteria a, b, and c above shall be declared fail in the Part Concerned. However , they shall have the option to retain the marks in the papers in which they have secured Pass marks as per applicable rules.
- 14. Issue of Marksheet/Grade Certificate/Transcript:** Based on the grades earned, a Grade Certificate shall be issued to all the registered students by the University after every semester and a consolidated Marksheet/Grade Certificate indicating the performance in all semesters. The Grade Certificate will display the course details (code, title of the paper, number of credits, grade secured) along with SGPA of each semester and CGPA earned based on each academic year.
- 15. Letter Grades calculation** shall be as per formula provided for all the undergraduate courses as provided in the Ordinance IX except that the formula for calculating the final percentage of marks will be as follows:-

- Final Percentage= Grand CGPA based on all semesters X 10

Note: The percentage of marks will not be displayed on the Grade Certificate/Marksheet/Transcript.

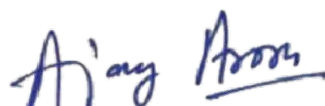
16. Eligibility for award of Certificate/Diploma/Degree and Division Criteria: -

A Student who passes all the papers (minimum 'Numerical Grade 4) prescribed for semester I to semester II/IV/VI/VIII examination under UGCF-2022, would be eligible for the award of UG certificate/UG diploma/Bachelor's degree. Such a student shall be categorized on the basis of the combined result of examinations as follows: -

60% or more *	First Division
50% or more but less than 60% *	Second Division
Less than 50% & declared passed *	Third Division

*based on the conversion formula from the Grand CGPA to final percentage as-

Final Percentage= Grand CGPA based on all semesters X 10


O.S.D. (Examinations)


Dean (Examinations)