



श्री राम कॉलेज ऑफ़ कॉमर्स  
**SHRI RAM COLLEGE OF COMMERCE**  
दिल्ली विश्वविद्यालय, मौरिस नगर, दिल्ली ११०००७

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SRCC/AD-45/2026/

April 21, 2026

**NOTICE**  
**SUBMISSION OF ATTENDANCE & IA/TU RECORD**

All the faculty members are hereby intimated that the Attendance Records, including backlog attendances and benefits if any, must be submitted by **Sunday, May 03, 2026**.


Accordingly, Attendance for consideration towards the Semester Exam shall be locked on the SmartProf Portal on **Monday, May 04, 2026 12:00 P.M.** afternoon.

This is highly important as Ordinance VII of the Delhi University Act 1922 **mandates** that:

*"12. e. A College shall notify on the notice board the final attendance position of each of its students within five days of the dispersal of the classes in the last session of the academic year."*

Faculty Advisors are advised to process the Benefits of the students of their respective student societies by **April 29, 2026**.

The last date for submission of IA/TU is **7<sup>th</sup> May, 2026**.

  
**PRINCIPAL**

Cc: Circulation to Faculty Members through:

- Email
- Staff Notice Board
- Website and SmartProf

